

**VILLAGE OF LANSING  
HUMAN RELATIONS COMMISSION  
MEETING  
CHAIRMAN AND COMMISSIONERS  
MARCH 18, 2021**

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**CALL TO ORDER**

Chairman Iwaszko called the meeting to order at 6:09 p.m.

**ROLL CALL**

Roll call revealed the following Commissioners present:  
Iwaszko, McDaniels, Sanchez, Smith, Stinson, Wright

Roll call revealed Commissioner Bolz was absent

**APPROVAL OF MINUTES**

Chairman Iwaszko asked for a motion to approve the minutes of the February 18, 2021 meeting.

Commissioner McDaniels so moved.  
Commissioner Smith seconded.

**ROLL CALL**

Yeas – 4

Nays – 0

Abstentions – 2

**Minutes Approved**

McDaniels, Smith, Iwaszko, Wright

**INTERIM CHAIRPERSON  
COMMENT**

Chairman Iwaszko advised the commissioners that he met with the Mayor and will continue to meet with her regularly to keep strong communication with the village administration. He stated he will also communicate more with Trustee Abbasy so the trustee may have information to share about HRC at board meetings. He also spoke to the Mayor about filling the two open commissioner appointments.

Chairman Iwaszko addressed the length of their meetings. He stated that once the committees are formed this will allow them to meet outside of the monthly meetings and will help them to accomplish more, which will reflect the length of their meetings.

He encouraged the commissioners to attend any functions in the village to help generate awareness of the HRC. Chairman Iwaszko stated he may be late or may not be able to attend a couple upcoming meetings but will have everything in place for them. Chairman Iwaszko gave all of the commissioners a book for them to read for open discussion at a future meeting.

**ATTORNEY BLAKE**

Chairman Iwaszko asked Attorney Blake to address the commissioners regarding two items on the agenda.

a. Open Meetings Act (OMA)

Attorney Blake presented a brief overview to the commissioners on the OMA and how it relates to the HRC.

b. Spending requests

Attorney Blake explained each year the village prepares an annual budget amount that includes all boards and commissions. Any expenditure would have to be approved. There were discussions about drafting a policy or motion to request a response for approval within a specific time frame. Trustee Abbasy suggested that it be brought to an employee of the village.

**OLD BUSINESS**

a. Website

Commissioner Smith displayed the HRC's draft website on the screen for everyone to view and explained content that will be on the website and discussed what information is needed to fully complete the site, including pictures, logos, resources, etc.

b. Further discussion on Commissioner McDaniels' report

Commissioner McDaniels gave a quick refresher on her presentation From October that included creating action steps for achieving their goals that they can incorporate and improve on,

**NEW BUSINESS**

a. Committees

The commissioners had discussions regarding what type of committees to create and decided on the following committees:

Planning and Organizing: Chairman Iwaszko and Commissioner McDaniels  
Community Resource: Commissioners Stinson and Wright  
Communication: Commissioners Smith and Sanchez

Commissioner Wright suggested that there is a written goal and purpose under each committee that will provide guidance. It was decided each committee will prepare their verbage for their assigned committee and share with the commissioners.

b. Logo

Commissioners Smith and Sanchez displayed a few logo designs for the commissioners to choose from. After discussions about each logo, they decided on one for the HRC. Commissioner Sanchez will complete the design, which will be brought to the village for approval.

c. Upcoming Events

The commissioners discussed entry into the parade. There was some uncertainty as to how many commissioners will be able to attend. A decision will be made at April's meeting.

The commissioners decided to participate in the Village's Clean Up Day that is scheduled for April 17<sup>th</sup>.

**PUBLIC COMMENT**

Melanie Jongsma inquired if the Lansing Journal will receive credit for any photos she provides for the website. Chairman Iwaszko responded yes.

**ADJOURNMENT**

Chairman Iwaszko asked for a motion to adjourn at 7:34 p.m.

Commissioner Stinson so moved  
Commissioner Wright seconded.

**ROLL CALL**

Nays - 0 -

***Meeting Adjourned***

Stinson, Wright, Iwaszko, McDaniels, Smith, Sanchez

Respectfully Submitted,  
Sheila Calomino  
Secretary Human Relations Commission  
/sc