

**VILLAGE OF LANSING
COMMITTEE OF THE WHOLE MINUTES
FEBRUARY 16, 2021**

CALL TO ORDER

Mayor Eidam called the meeting to order at 7:28 p.m.

ROLL CALL

Roll call revealed the following Trustees present:
Grady-Perovich, Hardy, Abbasy, Valencia, Fish
Trustee Zeldenrust was absent with notice.

APPROVAL OF MINUTES

Mayor Eidam asked if there were any questions or discussion on the minutes of the February 2, 2021, Committee of the Whole meeting. There were none.

Trustee Grady-Perovich made a motion to approve the minutes from the February 2, 2021, Committee of the Whole meeting.
Trustee Hardy seconded the motion.

ROLL CALL

Yeas – 5 Trustees

Nays – 0

Minutes Approved

Grady-Perovich, Hardy, Abbasy, Valencia, Fish

MAYOR'S REPORT

A. 911 Commission (Emergency Telephone System Board)

- i. Henry Winfield – Appointment**
- ii. Brian Weis – Reappointment**
- iii. Tom Coster – Reappointment**

Mayor Eidam explained that the Emergency Telephone System Board, more commonly known as the 911 Commission, was created by Ordinance #88-009. The Commission is made up of seven board members. Of the seven members, three are made up of the Police Chief, Fire Chief and Village Treasurer. The remaining four members are appointed by the Mayor and approved by the Board of Trustees. There are currently two mayoral appointments serving on the Commission, Brian Weis and Tom Coster. Mayor Eidam is recommending the appointment of Mr. Henry Winfield, and the reappointment of Brian Weis and Tom Coster, all for four year terms. Trustees were given contact information for Mr. Winfield and were encouraged to contact him with any questions. Both Brian and Tom have served on the Commission since 2007. All three appointments will be on the March 2nd board meeting agenda for approval.

B. Planning & Zoning Board of Appeals

- i. Cathy Hallow – Reappointment (12/31/20 – 5 years)**
- ii. Tod Venem – Recognition of Service**

Mayor Eidam announced that she is recommending the reappointment of Cathy Hallow to the Planning & Zoning Board. Cathy was appointed to P&Z in 2007 and reappointed again in 2016. She has agreed to the reappointment for another 5 year term. The reappointment will be on the March 2nd board meeting agenda for approval. Mr. Todd Venem was appointed to the P&Z Board 5 years ago, and has declined the reappointment for another 5 year term. Mayor Eidam thanked Todd for his valuable insight and contribution to the P&Z Board.

C. Human Relations Commission

i. David Iwasko – Appointment to Chairman

Mayor Eidam announced that Mr. David Iwasko was one of the original appointees to the Human Relations Commission (HRC) in 2018, and has been serving as interim Chairman for several months. It is the Mayor's recommendation to appoint Mr. Iwasko as Chairman of the HRC. This appointment will be on the March 2nd board meeting agenda for approval.

VILLAGE ADMINISTRATOR REPORT

A. Freedom of Information Act – Officer Designation

Administrator Podgorski stated that in most municipalities, the Village Clerk is designated as the FOIA Officer. This was the case for Lansing back in 2010 when the Freedom of Information Act was substantially amended to require an appointee. The administration changed the designation in 2013 to be the Executive Assistant to the Village Administrator. It is the recommendation of the current administration to amend the ordinance to designate the Village Clerk as the FOIA Officer again.

B. Façade Application – Lansing Floral Shop, 3420 Ridge Road

Administrator Podgorski explained that Lansing Floral Shop would like to take advantage of the Ridge Road Façade program, however they have not yet submitted an application. Podgorski introduced Jim Mayerak, owner of Lansing Floral. Mr. Mayerak gave the board details regarding the type of work they would like to do. They will be installing new brick and a new awning with updated lighting. Mr. Mayerak also stated that he has completed the application, which he presented to Administrator Podgorski. Board members agreed to have approval of the application on the next regular meeting agenda.

C. Coronavirus Update

Executive Assistant and Communications Director Reynolds gave an update on Coronavirus related issues. The Village of Lansing COVID testing site has been postponed for now due to space issues with the amount of snow in the municipal center parking lot, and T.F. South High School opened last week as a mass vaccination site for south suburban educators and staff. This location is not open to the public for vaccinations. Reynolds presented various slides showing websites that are available for vaccine registration. All vaccinations are currently being done by appointment only.

There were about 20 videos submitted last weekend for the *Love for Lansing Restaurants* program, and Reynolds thanked everyone for their submissions.

D. Tax Reassessment Discussion

I.T. Director Fabian Newman gave a brief presentation on the portal that is now available on the Village website for gathering data on the county reassessments that were recently sent out. The link is available through the Economic Development section of the website. Property owners can also attach a PDF of any appraisal that they may have recently received.

VILLAGE ATTORNEY REPORT

No Report

FINANCE & HUMAN RELATIONS COMMISSION

No Report

AIRPORT & ECONOMIC DEVELOPMENT

No Report

POLICE & FIRE

No Report

BUILDING & PUBLIC WORKS

A. 2021 Pavement Management Program

Village Engineer Jeff Pintar gave a presentation on the 2021 Pavement Management Program. This program is not strictly for street resurfacing, but also includes pavement sealing and crack filling. Pintar reviewed the map that was recently created by CMAP on the condition of our streets, which will help determine which streets need to be resurfaced, sealed or crack filled. Last year the Village resurfaced 2.2 miles of roadway, and sealed 1.3 miles of roadway. Robinson is looking for authorization to begin the engineering portion of the 2021 program. This will allow the Village to go out to bid early in the spring in order to get better pricing from contractors. The list of streets has not yet been determined, but will be presented to the board once it has been finalized. There was discussion regarding cost, and what streets would be eligible for resurfacing/repair, as well as different products used. Trustee Hardy asked that authorization to begin engineering be on the next regular meeting agenda.

B. Special Use Permit Request for an Electronic Message Center to Add to Existing Pole Sign – Stanfa Tire & Auto, 2420 Ridge Road

Trustee Hardy explained that Stanfa Tire is requesting a Special Use Permit for a digital pole sign at 2420 Ridge Road. They currently have a stationary letter changing message board. A Planning & Zoning hearing was held on February 10th, and the request was approved by the P&Z Board. Hardy introduced Mr. Rod Roeda of Roeda Signs, who explained that the current sign is 4'x10' and the new electronic sign will be 3'x10'. The new electronic sign will be similar to the one installed at Lansing Cleaners, and will be in accordance with all Village codes. Approval of the Special Use Permit will be on the next meeting agenda.

IT, LNN & ADA

No Report

YOUTH CENTER & INSURANCE

A. Interior Remodeling & Improvements

Youth Center Director Aneisha Titsworth gave a presentation on the interior remodeling and improvements that have been completed at the Center over the past year. The improvements were long overdue and will be a welcome sight for the members once the Youth Center reopens. Director Titsworth showed photos of the remodeling. The *Love for*

Lansing group was instrumental in completing work on expanding the stage and adding a permanent staircase with railing to the stage. There was also painting done, the old carpeting was removed and new carpet tiles were added along with a hard surface flooring that can be used as a dance floor. There was a little more remodeling done than what was anticipated, due to some major water damage that occurred when the air-conditioning unit failed last summer. Aneisha is hoping that the Center can reopen once the schools reopen.

PUBLIC COMMENT

None

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

With no further business, Mayor Eidam asked for a motion to adjourn the Committee of the Whole meeting at 8:39 p.m.
Trustee Grady-Perovich so moved.
Trustee Hardy seconded

ROLL CALL

Yeas – 5 Trustees

Nays – 0

Meeting Adjourned

Grady-Perovich, Hardy, Abbasy, Valencia, Fish

Respectfully Submitted,

Vivian Payne
Lansing Village Clerk
/vp